

The Foothills Clusters Homeowner Association
MINUTES - BOARD OF DIRECTORS MEETING

Date/time: Monday, October 2, 2017 at 6:30 p.m.

Location: Catalina Foothills High School, House #1, Seminar Room, Tucson, AZ

1. CALL TO ORDER/ROLL CALL

- A. Call to Order – the meeting was called to order at 6:35 p.m.
- B. Housekeeping – sign in roster, cell phones.
- C. Roll call

Board Member	Present	Absent	Proxy
Aletha Kalish	X		
Brian Bickel	X		
Pat Tapke	X		
Donna Sanders	X		
Laura Sheets		X	
Bob Rosaldo		X	
Frank Karnauskas			X
Irene Barg			X
Open			

- D. A Quorum was present
- E. Next board meeting Monday, November 6,, 2017, 6:30 pm. at the Catalina Foothills High School, House #1, Seminar Room, Tucson, AZ. The annual meeting of members will be held on November 5, 2017, from 2 p.m. to 4:30 p.m. at the same location.

2. APPROVAL OF PRIOR MEETING MINUTES

- A. Motion to accept the Minutes of the September 11, 2017 Board Meeting was made, seconded and passed.

3. PRESIDENT’S COMMENTS

Aletha welcomed homeowners in attendance at the meeting and reminded everyone about the neighborhood cookout which will be held on Saturday, October 7, 2017 at 2 p.m. at Aletha and David’s home at 3560 E. Marshall Gulch. Aletha indicated there are two listings in the neighborhood currently under contract.

4. COMMITTEE REPORTS

- A. Architectural Control Committee (ACC and CC&R Enforcement Reports attached)
- B. Landscape & Roads Committee (Report attached)
 - i. Roads
 - a. In Irene’s absence Brian reviewed the report and indicated that a limited number of streets were swept at a cost of \$700.
 - b. Bates Paving will be in the neighborhood in the next week to do pothole repair.
 - c. Pima County has suggests we install a riprap blanket to prevent further erosion on the side of the

road at the Ventana Canyon and Cascade Springs intersection.

ii. Landscape

- a. Irene has filed a request with Pima County to clean up the island at Alvernon Way and Evans Mountain and to trim back vegetation at several areas along Evans Mountain that have become safety hazards.

C. Business Process Committee

- i. Status of consent forms – we currently have 128 signed consent forms in favor of the CC&R change. Signing events are scheduled for October 21st and November 4th and a notary public will be available at the cookout on October 7, 2017 and the annual meeting on November 5th.

D. Communications Committee (No Report)

- i. Pat will follow up with Bob Newcomb regarding making our website more user-friendly and interactive.

E. Finance Committee

- i. Brian reviewed Treasurer' Report including the Balance Sheet as of September 30, 2017, the A/R Aging Summary as of September 30, 2017 and the Transaction List for September, 2017.
- ii. Brian read a letter from our attorneys indicating that billing rates will go up to \$290/hour for Carolyn Goldschmidt, \$270 for Michael Shupe, and \$150/hour for paralegal.

F. Welcoming Committee

- i. The welcoming committee received no notice of new homeowners in the neighborhood this month.
- ii. The community cookout will be held on Saturday, October 7, 2017, however the location for the cookout will be at Aletha's home at 3560 E. Marshall Gulch instead of at the Ventana Canyon circle. The location change has been posted on The Foothills Clusters website and on Next Door and a sandwich board will be set up at the Ventana Canyon circle giving the new location.
- iii. The committee is still working on getting bids on printing a folder for welcoming packets.
- iv. The committee is working on an article for the newsletter announcing a 30-Day Declutter Challenge for the neighborhood starting after the first of the year.

5. OLD BUSINESS

- i. Dumpsters will be in the neighborhood the weekends of November 3 through 5 and November 10 through 12.
- ii. A question was raised at the finance committee meeting as to whether it is within the scope of the association to require a lot survey at the time that property transfers ownership. Frank will check with the attorney and report back on this. Tabled until

November. Aletha indicated she thought this would be for the protection of the new owner and would be up to the buyer.

6. NEW BUSINESS

7. MASTER ASSOCIATION

- i. The next board of director's meeting of the Master Association is scheduled for October 4, 2017 at 4:30 p.m. at the JCC. Items on the agenda are (1) invasive plants; (2) 2018 Assessment; (3) identify a member to replace Jeff Servoss on the board when his term is up in December.

8. ADJOURN – Meeting adjourned at 7:04 p.m.