

The Foothills Clusters Homeowner Association
MINUTES - BOARD OF DIRECTOR MEETING

Date/time: Monday, June 14, 2021, at 6:30 p.m.

Location: Zoom Video Conference

1. CALL TO ORDER/ROLL CALL

- a. Call to Order was at 6:35 PM
- b. Housekeeping – Zoom attendees were asked to mute their microphones.

| Board Member | Term Expiration | Present | Absent | Proxy |
|------------------|-----------------|---------|--------|-------|
| Aletha Kalish | 2023 | X | | |
| Irene Barg | 2023 | X | | |
| Michael Katz | 2023 | X | | |
| Brian Bickel | 2021 | X | | |
| Austin Wesnitzer | 2021 | X | | |
| Douglas Hughes | 2021 | X | | |
| Frank Karnauskas | 2022 | X | | |
| Ron Steffens | 2022 | X | | |
| Linda Jaworski | 2022 | X | | |

- c. A Quorum was present. - Next board meeting Monday, July 12, 2021, 6:30 PM via Zoom Video Conference. For details go to the Clusters website at www.foothillsclusters.com.

2. APPROVAL OF PREVIOUS MONTH’S MINUTES – Motion to accept the Minutes from the May 10, 2021, Board Meeting was made, seconded and passed.

3. PRESIDENT’S COMMENTS – I am working with members of the ACC Committee to update the “Architectural Control Committee Policy Guidelines”.

4. COMMITTEE REPORTS

- a. Architectural Control Committee with CC&R Enforcement
 - i Architectural Change Applications:
 - 3532 E Nugget Canyon Place-Architectural Change Application for driveway re-coating approved.
 - 6407 N Burro Creek Place-Architectural Change Application for solar panels received action pending.
 - ii CC&R Actions:
 - 3700 E Esperero Canyon-Condition of CC&R complaint met (tree removed) action closed.
 - 3535 E Marshall Gulch-Conditions of CC&R complaint met, action closed.
 - 3568 E Lizard Rock-Neighbor complaint regarding unsightly fabric sunshade at driveway. Action pending.
- b. Landscape & Roads Committee
 - i Road’s report – None.
 - ii Landscape report – Due to lack of rain, many dead limbs from the Palo Verde trees on the island at Evans Mtn. Road and Alvernon

Way were removed. Providing irrigation at that entrance was discussed, but no action was taken.

- c. Business Process Committee
 - i Road Finance Subcommittee – The proposed amendment to the Articles of Incorporation to raise the borrowing limit to \$950,000 dollars. The amendment was sent to all 367 homeowners. For the amendment to pass, we need 75% of the entire (367) membership or 276 members in support of the amendment. To date, we have the assent of 215 property owners, we need 70 more. A second letter will be sent out to those homeowners that have not responded.
- d. Communications Committee – See old business.
- e. Finance Committee
 - i. Treasurer’s Report – Balance Sheet Comparison Report - 12 months found here:
https://frontsteps.cloud/caliberweb2_foothillsclusters#!/landing/bdocuments.
- f. Welcoming Committee – Welcome packets were delivered to three new homeowners.
- g. OLD BUSINESS – Communications Committee is working on an information campaign about packrats and the dangers of pesticides
- h. NEW BUSINESS – In preparation for the November Annual Meeting: 1) the Board will be solicitating candidates to fill the four positions open for the Board and one position open for the Master Board; 2) decide what medium to use for the Annual Meeting. Choices include a) Continue to use Zoom; b) Face to face meeting at a location TBD; c) A hybrid of both. No action was taken.
- i. MASTER ASSOCIATION
 - i After obtaining access permission from The Canyons, north of Foothills II. The Master Board has requested a proposal from a landscaper to remove buffelgrass in the common area at Campbell Wash off Ventana Canyon Road. The time frame for this work is mid-July -September. The next meeting is TBD.
- j. ADJOURN – Meeting was adjourned at 7:16 p.m.

The Board of Directors can adjourn to Executive Session based on the following:

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| A.R.S. Section 33-1804(A)(1) | Legal advice from an attorney for the board or Association |
| A.R.S. Section 33-1804(A)(2) | Pending or contemplated litigation |
| A.R.S. Section 33-1804(A)(3) | Personal, health, or financial information of Member or employee |
| A.R.S. Section 33-1804(A)(4) | Job performance or personal matters of Association or contractor’s employee |
| A.R.S. Section 33-1804(A)(5) | Discussion member’s appeal of violation or Penalty |

