

**The Foothills Clusters Homeowner Association**  
**MINUTES - BOARD OF DIRECTOR MEETING**

Date/time: Monday, May 10, 2021, at 6:30 p.m.

Location: Zoom Video Conference

1. CALL TO ORDER/ROLL CALL

- a. Call to Order was at 6:45 PM
- b. Housekeeping – Zoom attendees were asked to mute their microphones.

Board Member	Term Expiration	Present	Absent	Proxy
Aletha Kalish	2023	X		
Irene Barg	2023	X		
Michael Katz	2023		X	
Brian Bickel	2021	X		
Austin Wesnitzer	2021		X	
Douglas Hughes	2021	X		
Frank Karnauskas	2022	X		
Ron Steffens	2022	X		
Linda Jaworski	2022	X		

- c. A Quorum was present. - Next board meeting Monday, June 14, 2021, 6:30 PM via Zoom Video Conference. For details go to the Clusters website at [www.foothillsclusters.com](http://www.foothillsclusters.com).

2. APPROVAL OF PREVIOUS MONTH'S MINUTES – Motion to accept the Minutes from the April 5, 2021, Board Meeting was made, seconded and passed.

3. PRESIDENT'S COMMENTS – None.

4. COMMITTEE REPORTS

- a. Architectural Control Committee with CC&R Enforcement
  - i Architectural Change Applications:
    - 3801 N Quartzite Canyon-Architectural Change Application received for retaining walls used in landscaping project. Approved.
    - 3555 E Guthrie Mountain-Architectural Change Application for roof re-coating and garage door replacement. Approved.
  - ii CC&R Actions:
    - 3535 E Marshall Gulch-Site visit post unsightly nuisance complaint. Owner agreeable to requested changes. ACC to follow-up 30 days.
    - 3545 E Marshall Gulch-Neighbor complaint dilapidated gate failed down. Courtesy notice sent. Further action TBD.
    - 3801 N Quartzite Canyon-Complaint via neighbor regarding landscape retaining wall. Site visit, discussion of process with owner. Appropriate action taken by homeowner (see above).

- 6690 N Pigeon Spring-Complaint via passer-by, of commercial vehicle parked in driveway. Upon site visit, pickup-like vehicle parked in driveway. Vehicle well maintained, licensed. Action TBD.
  - 3700 E Esperero Canyon-Passer-by complaint of large dead tree, posing a potential hazard to the community. Courtesy email sent without response. Follow-up letter sent USPS. Further action TBD.
- b. Landscape & Roads Committee
  - i Road's report – None.
  - ii Landscape report – Work was completed. We had 60 piles total at a cost of \$3,520. Neighborhood response was positive. The committee believes the green-waste pickup can be an annual event each Spring.
- c. Business Process Committee
  - i Road Finance Subcommittee – The proposed amendment to the Articles of Incorporation to raise the borrowing limit to \$950,000 dollars. The amendment was sent to all 367 homeowners. For the amendment to pass, we need 75% of the entire (367) membership or 276 members in support of the amendment. To date, we have the assent of 213 property owners. If passed, a subsequent vote will be required to borrow the funds necessary to repair or replace our privately own streets.
- d. Communications Committee – No Report.
- e. Finance Committee
  - i. Treasurer's Report – Balance Sheet Comparison Report - 12 months found here:  
[https://frontsteps.cloud/caliberweb2\\_foothillsclusters#!/landing/bdocuments](https://frontsteps.cloud/caliberweb2_foothillsclusters#!/landing/bdocuments).
- f. Welcoming Committee – Welcome packets were delivered to three new homeowners.
- g. OLD BUSINESS - None
- h. NEW BUSINESS
  - i Proposed information campaign about packrats and the dangers of pesticides was discussed. Rather than create a Policy or band pesticides via a CC&R change, the Board decided to tackle this subject with an information campaign.
- i. MASTER ASSOCIATION
  - i We will contact a landscaper to remove buffelgrass in the common area at Campbell Wash off Ventana Canyon Road. Some kids built a fort in the common area at (where?). The Association contacted the mother and explained why the Common Area(s) are protected. She agreed and had her kids take down the fort. Next meeting will be July 13, 2021, at 4:30 PM via Zoom Video Conference.

j. ADJOURN – Meeting was adjourned at 7:37 p.m.

**The Board of Directors can adjourn to Executive Session based on the following:**

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| <b>A.R.S. Section 33-1804(A)(1)</b> | <b>Legal advice from an attorney for the board or Association</b>                  |
| <b>A.R.S. Section 33-1804(A)(2)</b> | <b>Pending or contemplated litigation</b>  |
| <b>A.R.S. Section 33-1804(A)(3)</b> | <b>Personal, health, or financial information of Member or employee</b>            |
| <b>A.R.S. Section 33-1804(A)(4)</b> | <b>Job performance or personal matters of Association or contractor's employee</b> |
| <b>A.R.S. Section 33-1804(A)(5)</b> | <b>Discussion member's appeal of violation or Penalty</b>                          |