

The Foothills Clusters Homeowner Association
MINUTES - BOARD OF DIRECTOR MEETING

Date/time: Monday, September 14, 2020 at 6:30 p.m.

Location: Zoom Video Conference

1. CALL TO ORDER/ROLL CALL

- a. Call to Order was at 6:35 PM
- b. Housekeeping – Zoom attendees were asked to mute their microphones.

Board Member/Term Expiration	Present	Absent	Proxy
Aletha Kalish 2020	X		
Irene Barg 2020	X		
Donn Stoltzfus 2020	X		
Brian Bickel 2021	X		
Austin Wesnitzer 2021			X
Douglas Hughes 2021	X		
Frank Karnauskas 2022	X		
Ron Steffens 2022	X		
Linda Jaworski 2022	X		

- c. A Quorum was present. - Next board meeting Monday, October 5, 2020, 6:30 PM via Zoom Video Conference. For details go to the Clusters website at www.foothillsclusters.com.

2. APPROVAL OF PREVIOUS MONTH’S MINUTES – Motion to accept the Minutes from the August 3, 2020 Board Meeting was made, seconded and passed.

3. PRESIDENT’S COMMENTS- Aletha Kalish welcomed everyone and thanked all the board members and committee members for their hard work.

4. COMMITTEE REPORTS

1. Architectural Control Committee with CC&R Enforcement

i. Architectural Control

1. Change Applications:

3575 E Ventana Canyon

1st Notice of Violation and Notice of Hearing issued for CC&R infraction of exposed water softening equipment. Change application approved and project pending completion by meeting date in order to nullify NOH and potential 2nd NOV. Resolved.

6716 N Quartzite Canyon Place

Application for replacement fence and pavers approved.

3757 E Marshall Gulch Place

Application for Solar Panel Project with landscaping improvements, approved.

3529 E Nugget Canyon Place
Application for driveway improvement, fence replacement and landscaping, approved.

6851 N Quartzite Canyon Place
Application for replacement porch and roof, approved.

6496 N Burro Creek Place
Application for backyard shed, approved.

3892 E Diablo Canyon Drive
Application for roof top solar panels, pending review.

2. CC&R infractions:

3715 E Guthrie Mountain Place
Unsightly nuisance complaint regarding “Bagster” for prolonged period. Courtesy letter sent, infraction resolved.

3434 E Guthrie Mountain Place
Unsightly nuisance complaint regarding multiple vehicles parked in driveway and right of way, including an abandoned vehicle. Action pending.

Unsightly nuisance complaint multiple areas FHC. Graffiti noted and cleaned-up by a FHC homeowner. Letter out to suspect homeowner with history of spray painting “art” on her own home. Homeowner cooperative. No further instances noted. No further action at this time.

6831 N Quartzite Canyon Place
Letter of complaint received from neighbor regarding proposed construction at said address. Response sent from ACC with the purpose of explaining the rationale for the project approval. Greg Piraino continues to draft a proposed update to our HOA ACC Guidelines to address setbacks and frequently asked questions.

2. Landscape & Roads Committee

- i. Roads report – Received a \$1.25 million quote from Tucson Asphalt.
- ii. Landscape report –
 - Received a \$1300/yr proposal from La Cholla Landscaping to clean up the Clusters entrances and the cul-de-sac islands. The Board requested to review the proposal prior to a vote to approve.
 - Draft Invasive Grasses Abatement Policy – A motion to approve the Policy pending a written Resolution from the Board of Directors recognizing a need for said Policy. Motion approved, seconded and passed.

3. Business Process Committee – A ballot with list of candidates will be drafted for the FCHOA Annual Meeting November 1, 2020, 2 P.M.

4. Communications Committee – The use of Constant Contact will be discontinued and homeowners will be notified.
5. Finance Committee
 - i. Treasurer’s Report – Reviewed balance sheet and budget comparison.
6. Welcoming Committee – Welcome packets were delivered to 3 new homeowners.
7. OLD BUSINESS
8. NEW BUSINESS
 - i. Graffiti Tagging – The concrete blocks at the Ventana turnaround were flipped in order to hide the graffiti.
 - ii. Legal Representation – This issue was tabled to the October meeting.
9. MASTER ASSOCIATION
 - i. The invasive grasses in the Campbell Wash below Ventana have been removed. The invasive grasses in Campbell Wash at the top of Cascade Springs have been removed.
 - ii. Next meeting will be Tuesday, October 6, 2020 4:30-5:30 P.M. at Manzanita School.
 - iii. ADJOURN – Meeting was adjourned at 8:13 p.m.

The Board of Directors can adjourn to Executive Session based on the following:

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| A.R.S. Section 33-1804(A)(1) | Legal advice from an attorney for the board or Association |
| A.R.S. Section 33-1804(A)(2) | Pending or contemplated litigation |
| A.R.S. Section 33-1804(A)(3) | Personal, health, or financial information of Member or employee |
| A.R.S. Section 33-1804(A)(4) | Job performance or personal matters of Association or contractor’s employee |
| A.R.S. Section 33-1804(A)(5) | Discussion of member’s appeal of violation or Penalty |