

**The Foothills Clusters Homeowner Association**  
**MINUTES - BOARD OF DIRECTORS MEETING**

Date/time: Monday, November 5, 2018 at 6:30 p.m.

Location: Catalina Foothills High School, House #1, Seminar Room,  
Tucson, AZ.

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1. CALL TO ORDER/ROLL CALL

1. Call to Order – the meeting was called to order at 6:40 p.m.
2. Housekeeping – sign in roster, cell phones.
3. Roll call

Board Member/Term Expiration	Present	Absent	Proxy
Brian Bickel 2021	X		
Austin Wesnitzer 2021	X		
Douglas Hughes 2021	X		
Aletha Kalish 2020	X		
Pat Tapke 2020	X		
Scott Simpson 2020		X	
Frank Karnauskas 2019	X		
Bob Rosaldo 2019		X	
Open 2019			

4. A Quorum was present
5. Next board meeting Monday, December 3, 2018, 6:30 pm. at Catalina Foothills High School, House #1, Seminar Room, Tucson, AZ.

6. APPROVAL OF PRIOR MEETING MINUTES – Motion to accept the Minutes of the October 1, 2018 Board Meetings was made, seconded and passed.

2. PRESIDENT’S COMMENTS – Frank Karnauskas welcomed the board and members in attendance and indicated that Brian Bickel was working a Pima County Elections and would be late arriving for the meeting. Frank was gratified by the significant response to the ballot initiative and large attendance at the annual meeting. The feedback from members was constructive and indicates the following:

1. There is no question that members want the roads repaired;
2. Follow up is needed regarding revision of the governing documents;
3. Continues efforts to encourage participation of the members and communicate with members is necessary.

3. COMMITTEE REPORTS

1. Architectural Control and CC& R Committee
  - a. Architectural Control Committee – Frank reported that the committee approved one architectural change request for repairs at 3535 E Guthrie Mountain and that there are four (4) additional applications in process.
  - b. CC&R Committee – Frank reported that the committee is following up on one situation concerning a dog sitting service and one situation concerning on street parking. The committee is

working with legal counsel to draft a street parking policy and will circulate a draft to board members this month.

2. Landscape & Roads Committee
  - a. Austin Wesnitzer was elected chairperson of the committee.
  - b. Roads – Brian reported that he has renewed discussion with the Pima County Department of Transportation regarding the possibility of setting up a Title 48, Special Taxing District pursuant to A.R.S. Sec. 48-1406 for repair of our roads. Brian indicated that a special taxing district might be popular with members who were concerned that there was no way to guarantee that the funds from the proposed increased annual assessment would be used only for road repairs. The money from the special taxing district can only be used to repair the roads. In response to a member question, Brian indicated that Foothills Clusters funds (approximately \$600,000) can go toward the road repairs.
  - c. Landscape -- No action this month.
3. Business Process Committee (No Report)
4. Communications Committee (No report)
5. Finance Committee (Report Attached)
  - i. The Treasurer' Report including the Balance Sheet as of October 31, 2018, the Transaction List by Date for October, 2018 and the A/R Aging Report as of November 3, 2018 were reviewed.
  - ii. Several members attending the annual meeting requested copies of the financial statements. Frank will arrange to have copies emailed to members on the email list and asked that anyone interested in receiving a copy who is not yet signed up, please go to the website and sign up.
  - iii. Frank indicated there was a problem with pick up of several dumpsters where the doors were not properly closed. Frank and several volunteers were able to resolve the problem.
6. Welcoming Committee (Report attached)
  - a. The committee delivered two welcome packets in the month of October.

4. OLD BUSINESS – None

5. NEW BUSINESS –

- a. Election of Officers. Motion was made seconded and passed to elect the following officers:
  - Frank Karnauskas, President
  - Aletha Kalish, Vice President
  - Brian Bickel, Treasurer
  - Pat Tapke, Secretary

- b. Pursuant to Article IV, Section 4, the Board may remove a Director in the event the Director is not present in person at 30% of the Regular Meetings of the Board of Directors within a twelve-month period without showing cause. Motion was made, seconded and passed to remove Bob Rosaldo and Scott Simpson from the board as they have not attended any board meeting in the last year.
  - c. There are currently three (3) vacancies on the board – two 1-year terms and one 2-year term. Frank will make a post on Foothills clusters website and on NextDoor requesting that any members interested in serving on the board, contact him. Frank will try to contact members who attended the annual meeting to see if anyone is interested in serving. It was suggested that Michael Dues, a member of the association, be contacted regarding serving on the board or the Communications Committee. Brian volunteered to contact Michael.
6. MASTER ASSOCIATION – Dan reported that efforts to remove buffle grass from the common area are ongoing. Dan spoke at a Foothills II members meeting, and someone is scheduled to speak at a meeting of Foothills I members. Dan encouraged the board to celebrate the large response from the membership on the ballot initiative.
7. ADJOURN – Meeting adjourned at 7:20 p.m.