

**The Foothills Clusters Homeowner Association**  
**MINUTES - BOARD OF DIRECTORS MEETING**

Date/time: Monday, September 10, 2018 at 6:30 p.m.

Location: Jewish Community Center, 3800 E. River Road, Tucson, AZ.

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1. CALL TO ORDER/ROLL CALL

1. Call to Order – the meeting was called to order at 6:37 p.m.
2. Housekeeping – sign in roster, cell phones.
3. Roll call

Board Member/Term	Expiration	Present	Absent	Proxy
Brian Bickel	2018	X		
Donna Sanders	2018	X		
Douglas Hughes	2018		X	
Irene Barg	2019			X
Frank Karnauskas	2019			X
Bob Rosaldo	2019		X	
Aletha Kalish	2020			X
Pat Tapke	2020	X		
Scott Simpson	2020		X	

4. A Quorum was present
5. Next board meeting Monday, October 1, 2018, 6:30 pm. at Catalina Foothills High School, House #1, Seminar Room, Tucson, AZ.
6. APPROVAL OF PRIOR MEETING MINUTES – The Secretary forgot to bring copies of the Agenda to the meeting and approval of the minutes was inadvertently overlooked. The minutes for the June 4, 2018 and August 6, 2018 meeting were approved later that evening by email and the matter will be confirmed at the October 1, 2018 meeting.

2. PRESIDENT’S COMMENTS – Brian Bickel, Treasurer, chaired the meeting in the absence of the President and Vice President.

3. COMMITTEE REPORTS

1. Architectural Control and CC& R Committee (Report Attached)
  - a. Architectural Control Committee
  - b. CC&R Committee
2. Landscape & Roads Committee Irene sent an email indicating that she will schedule clean up of the entrances effort the end of the month of September and submit a service report to Pima Department of Transportation for pothole repairs on Evans Mountain and Ventana Canyon. Irene indicated that due to personal reasons she is resigning from the Board effective November 4, 2018 (the date of the annual meeting).
  - a. Roads
  - b. Landscape

3. Business Process Committee
  - a. There are currently 188 signed consent forms to change the CC&Rs.
  - b. Brian reviewed the status of the proposed increase to the annual assessment. Brian indicated that engineering studies prepared for the board in 2008 and 2015 indicated that the private roads in the Foothills Clusters were in failed condition and that that board had commissioned a Reserve Study in 2018 which came to the same conclusion. Brian said that if the \$.005 sale tax proposed by the Pima County Board of Supervisors had passed in June, 2018, that the county roads in Foothills Clusters (Evans Mountain and Ventana Canyon) would have been scheduled for repair in 2023/2024. The sales tax did not pass, and the Board of Supervisor's has initiated a bond issue which will appear on the ballot in November, 2018. There is no guarantee that even if the bond issue passes, that our county roads will be repaired, however, Brian indicated that the Foothills Clusters Board is committed to working with the county toward that goal. The Foothills Clusters board is asking the members of the association to vote on a ballot to increase the annual assessment from \$249 per year to \$720 per year for the next five years in order to accumulate the necessary funds to repair the private roads pursuant to the estimates in the Reserve Study. Brian indicated that this matter had been reviewed by the attorneys for the board and the attorney indicated that the approval of the increased dues would only be valid for one year, however the assessment can continue at the \$720 per year level as long as the board of directors votes to continue the assessment at that level and that there is no problem with decreasing the assessment, if appropriate, at the end of five year. A letter will go out to all members in the next week explaining the proposed increase to the annual assessment and then the actual ballot will be mailed by the end of September. Members are invited to attend the October 1, 2018 board meeting to discuss any questions or concerns. Members who were in attendance at the September meeting were given an opportunity to ask questions and share their comments, suggestions and viewpoints.
4. Communications Committee (No report)
  - a. Status of homeowner survey
5. Finance Committee (Report Attached)
  - i. The Treasurer' Report including the Balance Sheet as of August 31, 2018, the Transaction List for August, 2018 and the A/R Aging Report as of August 31, 2018 were reviewed.
6. Nominating Committee
  - a. The nominating committee is actively seeking candidates for the board. There are three positions that will be open plus Irene Barg's position, which expires in November, 2019, will need to be filled. The committee currently has three candidates who have indicated they are willing to have their names on the ballot.

7. Welcoming Committee (Report Attached)
  - a. Two welcome packets were delivered to new homeowners in August.
  - b. Aletha indicated that she would be available to facilitate a community cook out on October 20, 2018. The consensus of the board is that the community has shown little interest in participating in such events.

4. OLD BUSINESS

5. NEW BUSINESS

6. MASTER ASSOCIATION – No report

7. ADJOURN – Meeting adjourned at 8:00 p.m.