

The Foothills Clusters Homeowner Association
MINUTES - BOARD OF DIRECTORS MEETING

Date/time: Monday, March 6, 2017 at 6:30 p.m.

Location: Catalina Foothills High School, House #1, Seminar Room

1. CALL TO ORDER/ROLL CALL

- A. Call to Order – the meeting was called to order at 6:32 p.m.
- B. Housekeeping – sign in roster, cell phones.
- C. Roll call

Board Member	Present	Absent	Proxy
Aletha Kalish	X		
Tim Strong		X	
Brian Bickel	X		
Pat Tapke	X		
Donna Sanders	X		
Laura Sheets	X		
Bob Rosaldo			X
Frank Karnauskas	X		
Irene Barg	X		

- D. A Quorum was present
- E. Next board meeting Monday, April 3, 2017, 6:30 pm, at Catalina Foothills High School, House #1, Seminar Room.
- F. Tim Strong indicated in an email on March 2, 2017 that he was resigning from the Communications Committee. Aletha is following up to determine if Tim plans to continue to serve as Vice President of the Board.
- G. Aletha indicated that we will need to find an alternative location for the June, July and August, 2017 Board meetings as the Seminar Room at the High School is not available in the summer.

2. APPROVAL OF PRIOR MEETING MINUTES

- A. Motion to accept the Minutes of the February 6, 2017 Board Meeting was made, seconded and passed.

3. PRESIDENT'S COMMENTS

Aletha welcomed homeowners in attendance at the meeting and thanked board members for their participation and efforts. Aletha gave an update on the real estate market the Foothills Clusters. She said there had been 4 sales in the Clusters in the past six months and that there had been no sales since November, 2016. There are currently four houses on the market. One listing is recent and three homes have been on the market for a while. Aletha also shared that she had recently visited the Next Door website and observed that neighbor's concerns include white roof issues, concerns that the speculated estimated cost of repair our private roads has increased substantially, comments asking for a concrete number for the cost of the private roads, request to skip the roads and build a pool and concerns that the board is trying to get too powerful.

4. COMMITTEE REPORTS

- A. Architectural Control Committee (see attached report)

- i. 3854 E. Gibbon Mountain Pl. – the project has currently been denied. The attorney will send a second letter.
 - ii. Aletha indicated she had received an email from a homeowner regarding the status of white roofs in the neighborhood. This matter was decided at the January, 2017 meeting and Frank will send an email to Aletha so she can follow up with the homeowner.
- B. Landscape & Roads Committee
 - i. Roads Committee
 - a. Irene indicated that the committee is essentially on hold until the governing documents issues are resolved.
 - b. Two potholes were patched by the Pima County roads department. Irene will follow up with them regarding additional issues.
 - ii. Landscape Committee
 - a. The streetlight at Skyline/Alvernon is back on.
 - b. Dumpsters are scheduled to be placed on Friday, March 31 and picked up on Monday, April 3, 2017 and placed again on Friday, April 7, and picked up on Monday, April 10, 2017.
- C. Business Process Committee
 - i. No report
- D. Communications Committee
 - i. The winter newsletter will go out in March, 2017.
 - ii. The new email accounts will have the Board member's name @foothills clusters.com.
- E. Finance Committee
 - i. Motion to nominate Kirsten Wallace a chairperson of the Finance Committee was made, seconded and passed.
 - ii. Treasurer's Report
 - a. Brian reviewed the financial reports. A copy of the Balance Sheet and A/R Aging Summary as of February 28, 2017 and the Transaction List for January, 2017 and the Budget Overview for the year 2017 are attached.
 - iii. Goals of the Financial Committee
 - a. Committee chairperson, Kirsten Wallace reviewed the committee report. A copy of the report is attached. Kirsten indicated the committee would be reviewing and implementing best accounting practices, looking at long term financing issues and goals related to capital projects and roads and researching options to pay for the current road project in support of the Board's plans. Motion to accept the goals of the Finance Committee as included in the attached report was made, seconded and passed.
 - iv. A question was raised at the finance committee meeting as to whether it is within the scope of the association to require a lot survey at the time that property transfers ownership. Frank will check with the attorney and report back on this.
- F. Welcoming Committee
 - i. The date for the Spring cookout will be April 22, 2017 starting around 2:00 p.m.

5. OLD BUSINESS

- i. Dumpsters – See roads committee report.
- ii. Speed management – tabled.

6. NEW BUSINESS

- i. The Board met in Executive Session with the attorney to discuss long range goals for amending governing documents. The attorney drafted the attached First Amendment to the Amendment to Declaration of Covenants, Conditions and Restrictions for Foothills Clusters. The draft first amendment was read and motion was made, seconded and passed to present the proposed amendment to the CC&Rs to the homeowners for their approval.
- ii. Frank and Pat will coordinate presentation and processing of the amendment to the membership.

7. MASTER ASSOCIATION

- i. No Report

8. ADJOURN – Meeting adjourned at 7:39 p.m.