

**The Foothills Clusters Homeowner Association**  
**AGENDA - BOARD OF DIRECTORS MEETING**

Date/time: Monday, December 4, 2017 at 6:30 p.m.

Location: Catalina Foothills High School, House #1, Seminar Room, Tucson, AZ

---

1. CALL TO ORDER/ROLL CALL (5 min)

- Call to Order
- Housekeeping – sign in roster, cell phones.
- Roll call

Board Member/Term Expiration	Present	Absent	Proxy
Brian Bickel 2018			
Donna Sanders 2018			
Open 2018			
Irene Barg 2019			
Frank Karnauskas 2019			
Bob Rosaldo 2019			
Aletha Kalish 2020			
Pat Tapke 2020			
Open 2020			

- Verify Quorum.
- Next board meeting Monday, January 8, 2017, 6:30 pm, at Catalina High School, House #1, Seminar Room, Tucson, AZ.

2. APPROVAL OF PREVIOUS MONTH’S MINUTES (2 min)

- Motion to accept \_\_\_\_\_
- Seconded \_\_\_\_\_
- Passed / Not passed \_\_\_\_\_

3. PRESIDENT’S COMMENTS (5 min)

4. COMMITTEE REPORTS

- Architectural Control Committee with CC&R Enforcement (10 min)
- Landscape & Roads Committee (10 min)
  - i. Roads report
  - ii. Landscape report
- Business Process Committee (10 min)
  - i. Status of consent form to amend the CC&Rs.
- Communications Committee (10 min)
  - i. Winter Newsletter
  - ii. G-mail accounts
  - iii. Status of Constant Contact to facilitate and improve communications with members.

- Finance Committee (10 min)
    - i. Treasurer's Report
    - ii. Reserve Study
    - iii. Internal controls
    - iv. Financial Goals
  
  - Welcoming Committee (10 min)
5. OLD BUSINESS ( 5 min)
- i. Election of Officers
  - ii. Appoint persons to fill open positions on the board
  - iii. Legal Representation contract
6. NEW BUSINESS ( 5 min)
- i. Change Storage Location
  - ii. Legal Review of Enforcement Policy
  - iii. Homeowner Survey
  - iv. Change Arizona Corporation Commission statutory agent
7. MASTER ASSOCIATION ( 5 min)
8. ADJOURN