

**The Foothills Clusters Homeowner Association**  
**AGENDA - BOARD OF DIRECTORS MEETING**

Date/time: Monday, November 6, 2017 at 6:30 p.m.

Location: Catalina Foothills High School, House #1, Seminar Room, Tucson, AZ

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1. CALL TO ORDER/ROLL CALL (5 min)

- Call to Order
- Housekeeping – sign in roster, cell phones.
- Roll call

Board Member	Present	Absent	Proxy
Aletha Kalish			
Brian Bickel			
Pat Tapke			
Donna Sanders			
Laura Sheets			
Bob Rosaldo			
Frank Karnauskas			
Irene Barg			
Open			

- Verify Quorum.
- Next board meeting Monday, December 4, 2017, 6:30 pm, at Catalina High School, House #1, Seminar Room, Tucson, AZ.

2. APPROVAL OF PREVIOUS MONTH'S MINUTES (2 min)

- Motion to accept \_\_\_\_\_
- Seconded \_\_\_\_\_
- Passed / Not passed \_\_\_\_\_

3. PRESIDENT'S COMMENTS (5 min)

4. COMMITTEE REPORTS

- Architectural Control Committee with CC&R Enforcement (10 min)
- Landscape & Roads Committee (10 min)
  - i. Roads report
  - ii. Landscape report
- Business Process Committee (10 min)
  - i. Status of consent form to amend the CC&Rs.
- Communications Committee (10 min)
  - i. Winter Newsletter
  - ii. G-mail accounts
  - iii. Status of Constant Contact to facilitate and improve communications with members.

- Finance Committee (10 min)
    - i. Treasurer's Report
      - a. Set 2018 Annual Dues
      - b. Credit card fee
    - ii. Reserve Study
    - iii. Internal controls
    - iv. Financial Goals
  - Welcoming Committee (10 min)
5. OLD BUSINESS ( 5 min)
- i. Status of question as to whether it is within the authority of the HOA to require a lot survey at the time that property transfers ownership.
6. NEW BUSINESS ( 5 min)
- Election of Officers
  - Fill one vacancy in position on the Board of Directors by appointment of the Board
7. MASTER ASSOCIATION ( 5 min)
8. ADJOURN