

The Foothills Clusters Homeowner Association
MINUTES - BOARD OF DIRECTORS MEETING

Date/time: Monday, September 11, 2017 at 6:30 p.m.

Location: Catalina Foothills High School, House #1, Seminar Room, Tucson, AZ

1. CALL TO ORDER/ROLL CALL

- A. Call to Order – the meeting was called to order at 6:31 p.m.
- B. Housekeeping – sign in roster, cell phones.
- C. Roll call

Board Member	Present	Absent	Proxy
Aletha Kalish	X		
Brian Bickel			X
Pat Tapke	X		
Donna Sanders	X		
Laura Sheets		X	
Bob Rosaldo		X	
Frank Karnauskas			X
Irene Barg	X		
Open			

- D. A Quorum was present
- E. Next board meeting Monday, October 2, 2017, 6:30 pm. at the Catalina Foothills High School, House #1, Seminar Room, Tucson, AZ. Aletha has received confirmation that we have this room reserved through the May, 2018 board meeting and also for the November 5, 2017 annual member meeting.

2. APPROVAL OF PRIOR MEETING MINUTES

- A. Motion to accept the Minutes of the August 7, 2017 Board Meeting was made, seconded and passed.

3. PRESIDENT’S COMMENTS

Aletha welcomed homeowners in attendance at the meeting and commended Irene, Donna and Pat for their efforts with getting consent forms signed.

4. COMMITTEE REPORTS

- A. Architectural Control Committee (ACC and CC&R Enforcement Reports attached) Note correction to the second item of the ACC report, change the word ‘Rock’ to ‘Peak’

- B. Landscape & Roads Committee (Report attached)

- i. Roads

- a. Irene has identified 91 sites on our private streets that need to be repaired and she would like to quickly move forward with repairs as these areas present a safety hazard. It has been recommended that the streets be swept before repairs are done. Irene has obtained an estimate of \$1,600 to sweep the streets. A motion was made seconded and passed to have the streets swept in the next week. After the street sweeping is complete, Irene will

make one additional survey of the potholes. And will give the information to three (3) contractors for bids. Because of the health and safety issues related to this matter it was moved to by-pass the bidding process and get the work done as soon as possible. The motion was seconded and passed.

- b. Heavy erosion has resulted in a drop off of approximately 16” on the west side of the road at the Ventana Canyon wash. Irene indicated she is working with Pima County Flood control to determine the best way to mitigate the problem and said it may be necessary to get a permit for the repairs.
- c. Irene and other members of the roads committee have attended transportation advisory meetings hosted by District 1 Supervisor Miller regarding the allocation of 2017 HURF (Highway Users Revenue Funds) monies. Irene reported that the funds available to our district will be earmarked to repair approximately 450 roads that are identified as failed. Evans Mountain and Ventana Canyon are considered in poor condition and will not be included in HURF money road repairs.

ii. Landscape

- a. Irene has arranged to have Basham Landscaping clean up the entrances and do needed clean-up of the island at Cascade Springs. She indicated that we will need to do regular maintenance on the cul de sac vegetation.
- b. Irene will request that the County clean up several areas along Evans Mountain that have become safety hazards.

C. Business Process Committee

- i. Status of consent forms – we currently have 120 signed consent forms in favor of the CC&R change and 1 against. Signing events are scheduled for September 23rd and November 4th and a notary public will be available at the cookout on October 7, 2017.

D. Communications Committee (No Report)

E. Finance Committee

- i. In Brian’s absence Pat reviewed Treasurer’ Report including the Balance Sheet as of August 31, 2017, the A/R Aging Summary as of August 31, 2017 and the Transaction List for August, 2017.
- ii. The compilation financial statements for the year ended December 31, 2016 and Form 1120-H, U.S. Income Tax Return for Homeowners Association have been completed by Holms & Valenzuela, CPA. A copy is attached. Any member who would like a copy should contact Brian Bickel at

fhchoa.treasurer@gmail.com or Pat Tapke at
fhchoa.secretary@gmail.com .

F. Welcoming Committee

- i. The welcoming committee welcomed new homeowners Sara and Peter Laylin who were in attendance at the meeting.
- ii. The community cookout will be held on Saturday, October 7, 2017, however the location for the cookout will be at Aletha's home at 3560 E. Marshall Gulch instead of at the Ventana Canyon circle. The location change will be posted on The Foothills Clusters website and on Next Door and a sandwich board will be set up at the Ventana Canyon circle giving the new location.
- iii. The committee is getting bids on printing a folder for welcoming packets.
- iv. The committee is working on an idea to for a 30-Day Declutter Challenge for the neighborhood starting after the first of the year.

5. OLD BUSINESS

- i. Dumpsters will be in the neighborhood the weekends of November 3 through 5 and November 10 through 12.
- ii. Per agreement of the Board at the August meeting the Draft Agenda for the September board meeting was posted on The Foothills Clusters Website prior to the meeting.
- iii. A question was raised at the finance committee meeting as to whether it is within the scope of the association to require a lot survey at the time that property transfers ownership. Frank will check with the attorney and report back on this. Tabled until October.

6. NEW BUSINESS

7. MASTER ASSOCIATION

- i. The next board of director's meeting of the Master Association is scheduled for October 4, 2017 at the JCC.

8. ADJOURN – Meeting adjourned at 7:57 p.m.