

**The Foothills Clusters Homeowner Association**  
***DRAFT MINUTES – SPECIAL BOARD OF DIRECTORS MEETING***

Date/time: November 15, 2015 at 4:30 PM

Location: Catalina Foothills High School, House #1, Seminar Room

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1. CALL TO ORDER/ROLL CALL

The special meeting of the Board of Directors was called to order at 3:40 PM

Roll call

Board Member	Present	Absent	Proxy
Aletha Kalish	X		
Bob Newcomb	X		
Brian Bickel			X
Dave Spire	X		
Donna Sanders	X		
Irene Barg	X		
Laura Sheets	X		
Vacant			
Vacant			

Quorum was present.

2. VACANCIES

- The two-year term of Dena Peterson, who was elected in November, 2014 and resigned in May, 2015, and the one-year term of Dave Larrabee who was elected in November, 2014 and resigned in November, 2015, are currently vacant. Pursuant to Article IV, Section 6 of the Amended and Restated By-Laws of The Foothills Clusters Homeowners Association (*date – for some reason I can't open the documents on the website. Can anyone help?pmt*)the vacancies can be filled by appointment by the Board. A motion to elect Pat Tapke to the vacant two-year term and Tim Strong to the vacant one-year term was made, seconded and passed.

3. ELECTION OF OFFICERS

- Pursuant to Article VII, Section 2 of the Amended and Restated By-Laws, the directors made a motion to elect the following officers:
  - Aletha Kalish, President
  - Bob Newcomb, Vice President
  - Brian Bickel, Treasurer
  - Pat Tapke, SecretaryThe motion was seconded and passed.

4. DUES

Pursuant to Article VII, Section 2(a), the Board of Directors shall determine the amount of annual assessments from the members. Article IV, Section 3(b) of the Amendment to Declaration of Covenants Conditions and Restrictions for Foothills Clusters allows for a maximum increase to the annual assessment of 5%. Motion to increase the annual assessment to members for the year 2016 by 5% was made, seconded and passed. The motion specified that the new assessment would be in whole dollar amount not to exceed that of a 5% increase

5. There being no further business, the meeting was adjourned at 3:55 PM.

6. ATTACHMENTS: Proxy of Brian Bickel